



## COUNCIL

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**DATE** Monday 31 October 2016

**PLACE** Council Chamber, Council  
Offices, High Street, Needham  
Market

**TIME** 5:30pm

21 October 2016

### NOTES:

- i) Tea /coffee will be available for Members in the Council Chamber at 5:00 pm.
- ii) The Council Chamber is situated on the first floor. There is access via a lift as an alternative to stairs.
- iii) The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk.

### A G E N D A

1. Apologies for absence
2. To receive any declarations of pecuniary or non-pecuniary interests by Members
3. Minutes of the meeting held on 22 September 2016

**Report C/81/16**

**Pages 4 to 12**

4. Chairman's announcements

**Report C/82/16**

**Page 13**

5. Public Participation Session

Members of the public are able to ask a question or make a statement during this item – please refer to the 'Guide to the Procedure' – copy available on request.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5:00 pm on Wednesday 26 October 2016 (two clear working days before the meeting).

6. Questions by the Public

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rule 15.

7. Questions by Members

The Chairman of the Council, the Chairman of Committees and Subcommittees to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule 16.

8. To receive notification of petitions in accordance with the Council's Petition Scheme

In accordance with Council Procedure Rule 14, to report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

9. Appointment of Joint Chief Executive Role to be Designated as the Joint Head Of Paid Service

**Report C/83/16**

**Pages 14 to 16**

10. Constitutional Update

**Report C/84/16**

**Pages 17 to 61**

11. To receive reports from the Leader of the Council and appropriate Executive Committee Members with Portfolios on issues arising since the last Council meeting. The Leader and Portfolio Holders will be prepared to answer Members' questions.

Leader (and Assets and Investment Portfolio)

- (a) Councillor Nick Gowrley

**Report C/85/16**

**Page 62**

- (b) Executive Committee Forward Plan

**Report C/86/16**

**Pages 63 to 65**

Business Growth and Increased Productivity Portfolio

- (c) Councillor Gerard Brewster

**Report C/87/16**

**Pages 66 to 67**

Environment Portfolio

- (d) Councillor David Burn

**Report C/88/16**

**Pages 68 to 69**

Community Capacity Building and Engagement Portfolio

- (e) Councillor Julie Flatman

**Report C/89/16**

**Pages 70 to 71**

Enabled and Efficient Organisation Portfolio / Finance Portfolio

- (f) Councillor Glen Horn / Councillor John Whitehead

**Report C/90/16**

**Page 72**

Housing Delivery Portfolio

- (g) Councillor John Levantis

**Report C/91/16**

**Page 73**

Joint Scrutiny Committee

- (h) Councillor Rachel Eburne – Joint Chair

**As the Joint Scrutiny Committee did not meet until the evening of the 19 October a written report will be presented to the 21 November Council meeting**

12. Urgent business - such other business that, by reason of special circumstances to be specified, the Chairman agrees should be considered as a matter of urgency

**(Note:** Any matter to be raised under this item must be notified, in writing, to the Chief Executive or the District Monitoring Officer before the commencement of the meeting who will then take instructions from the Chairman.)

Lindsay Barker  
Deputy Chief Executive